

**PERSONNEL AND TRAINING BUREAU  
PERSONNEL DIVISION**

**NOTICE**  
12.3.1

February 16, 2012

**TO:** All Commanding Officers

**FROM:** Commanding Officer, Personnel Division

**SUBJECT:** FIRST BIENNIAL SICK/IOD COORDINATOR'S MEETING

On February 28, 2012, Medical Liaison Section and Return to Work Section of Personnel Division will host the first biannual Sick/IOD Coordinator's meeting from 0830-1100 hours. The meeting will be held in the Compstat Room, Police Administration Building, located at 100 West 1<sup>st</sup> Street, Los Angeles, California, 90012.

This meeting is mandatory for all Sick/IOD coordinators. Topics of discussion include the lactation accommodation laws, the Americans with Disabilities Act, and general information regarding workers' compensation forms and process.


Commanding Officers are encouraged to designate staff deemed appropriate to attend the mandatory training in the event the respective coordinator is unable to attend.

Should you have questions, please contact Lieutenant Leonard Cross, Officer in Charge, Medical Liaison Section, Personnel Division, at (213) 486-4600.

APPROVED:



FRANCOIS L. GARDERE JR., Police Administrator  
Commanding Officer  
Personnel Division



STEPHEN R. JACOBS, Deputy Chief  
Chief of Staff  
Office of the Chief of Police

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